



**ACT**  
Government

Transport Canberra  
and City Services

Roads ACT – Road Maintenance  
PO Box 777 Fyshwick ACT 2609  
Telephone: (02) 6207 6682  
Email: [TCCS.RMAadmin@act.gov.au](mailto:TCCS.RMAadmin@act.gov.au)

### Application form – ACT Bicycle Lockers

To use a bicycle locker, please complete this form and mail or email it to the address below. Once we receive your completed form, you will be placed on a waiting list. You will be notified once a locker becomes available.

Please note that you must renew your access to the bicycle annually. If no notice of renewal is received, the locker will pass to the next person on the waiting list.

Manager (Bicycles)  
Roads ACT – Road Maintenance  
PO Box 777  
FYSHWICK ACT 2609  
Email: [TCCS.RMAdmin@act.gov.au](mailto:TCCS.RMAdmin@act.gov.au)

**Name:** ..... **Surname:** ..... (*bicycle locker-user*)

**Street address:** .....

**Suburb:** ..... **Postcode:** .....

**Telephones: (H)** ..... **(W)** ..... **(M)** .....

**Email:** .....

**Bicycle locker number:** \_\_\_\_\_ (this must be filled in – initial of suburb + number eg. T8)

**This agreement expires on**            **31 December 2020**

**Location:** (*please tick the location*)

- Belconnen Bus Station:** (corner of Cohen and Josephson Street)
- Tuggeranong:** Southern side of Pitman Street (west of the bus interchange)
- Woden:** Northern side of Bowes Street (west of Callam Street)

## Conditions of use – Bicycle Lockers

Bicycle lockers will be made available to the public on the following conditions:

- The use of bicycle locker is free of charge.
- Only one bicycle locker (throughout the ACT), will be issued per person.
- Agreement periods commence when the locker-user signs the Usage Agreement. The term of the agreement will be for periods of up to **12 months**. Agreements will expire on **31 December** each year. This will be written on the Usage Agreement.
- The bicycle locker-user will need to supply a suitable padlock to secure the bicycle locker.
- No one, other than person named on the agreement, is to use the bicycle locker.
- The bicycle locker-user will not store anything in the locker other than a bicycle and helmet.
- The bicycle locker-user will keep the inside of the locker clean and clear of rubbish; and will always keep the bicycle locker locked except when present.
- Prior to the expiration of the Usage Agreement, the bicycle locker-user will receive a renewal application form. If the bicycle locker-user wishes to continue to use the locker, this form must be completed and returned by **12 December** of each year for the following year.
- If the agreement is not renewed by the expiration date or no notification of intent not to renew has been received, Roads ACT will attempt to contact the bicycle locker-user by phone or email and give notice of cancellation.
- If the Usage Agreement is not renewed within 14 days after the expiration date, the contents of the bicycle locker will be removed, and the locks will be changed. The contents removed from the bicycle locker will be stored at 255 Canberra Avenue Fyshwick for three months prior to disposal.
- If the bicycle locker-user no longer wishes to use the locker, s/he should contact Access Canberra on 132281 and arrange for the agreement to be cancelled. The bicycle locker-user must remove everything from the locker within 14 days after expiry or cancellation of the agreement.
- Roads ACT is not liable for any loss or damage to items stored in the bicycle locker.
- Roads ACT has the right to arrange for the bicycle locker to be opened for inspection or maintenance with seven days notice.
- Damage to the bicycle locker should be reported immediately to Access Canberra on 132281.

Persons who do not comply with these Conditions of Use will have their Agreement terminated immediately and the locker will be re-allocated. The person will be given seven days to remove items from the bicycle locker. Otherwise, the contents of the bicycle locker will be removed and the locks will be changed. The contents removed from the bicycle locker will be stored at 255 Canberra Avenue Fyshwick for three months prior to disposal.

I agree to abide by the Bicycle Locker Conditions of Use.

**Signature:** ..... **Date:** .....